

Santo Nino Regional Catholic School Coaching Packet



Athletics play an important role in education when kept in proper perspective. Catholic schools, as evangelistic ministries, work very hard to show our students that their spiritual health and vitality is as important as their physical and mental abilities. We do our students a greater service by instilling in them the faith to seek God's will and to trust Him to lead and guide them into their individual vocations and callings.

— Archbishop Michael Sheehan, Archbishop of Santa Fe

Dear Volunteer,

We will need volunteer coaches for all grade levels. If you are interested please fill out the coach's application as soon as possible. All coaches will need to qualify under the Archdiocese of Santa Fe requirements. Coaching responsibilities will include working with me with the following duties: contacting interested athletes, maintaining the gym, collecting paperwork and fees, handing out and collecting uniforms. We have been very fortunate to have talented and knowledgeable coaches in our program. The more coaches we have available, the more teams we are able to field. Without your efforts and commitment to Santo Nino athletes, our program would not exist.

I sincerely thank all of our coaches in advance and promise to support them throughout their season. Communication within our department is crucial and informational e-mails are sent weekly. I am available to answer any questions or concerns that you may have through e-mail or private appointments.

Sincerely,

Tommy Martinez
Athletic Manager

Role of the Coach

A coach has a strong influence on the children with whom he/she works. Therefore, it is of utmost importance that a coach in the Santo Nino Program, display the qualities of good sportsmanship and Christian attitudes. A coach should be aware of his/her opportunity to instill Christian attitudes and characteristics in layers while participating. A coach should be an instructor and disciplinarian to the team players as well as a friend. A coach in the Santo Nino Athletic Program is expected to:

- Hold a pre-game prayer with the team before each game.
- Be committed to the philosophy of the Santo Nino Athletic Program.
- Encourage all eligible students, even those who are not exceptionally skilled, to participate in the Santo Nino athletic program.
- Maintain an up to date roster for each sport season.
- See that all players have sports paperwork completed and fees turned in. Emergency forms must be kept with coach at all times.
- Make good use of practice time for instruction of all players in the fundamental skills and rules of the game.
- Guide team members in cooperating with one another and accepting the weaknesses and strengths of all team members.
- Ensure that all players participate according to Santo Nino Expectations.
- Supervise student athletes entrusted in their care so that there is supervision by the coach, assistant coach. Or other adult at all times. This includes before and after games and practices.
- Oversee the safety and maintenance of athletic equipment and playing facilities.
- Keep lines of communication open.
- Act in a mature and professional manner while exercising the duties.
- Refrain from offensive language and actions at all times.
- Be an example of respect and cooperation in relating to officials.
- Use positive sideline coaching during games and practices.
- Refrain from physically, emotionally, or verbally abusing a player at any time during practice or a Game.
- Refrain from laying a hand upon, pushing, shoving, striking, or threatening to strike an official or game supervisor or being guilty of objectionable demonstration by forceful action of an official's decision. Respect the judgment of an official.
- Make sure all questions regarding rule interpretation are settled before the contest.
- Be held responsible to unruly actions or the misconduct of our own spectators.
- Refrain from publicly discussing any calls by the officials in a derogatory or abusive way.
- Attend all meetings directed by the school and leagues. If the coach is unable to attend he/she is responsible for sending a representative.
- Insist team shake hand with their opponents after the contest and behave with courtesy at all times.
- Never come to a practice or game in an intoxicated condition.
- Submit complaints to Athletic Manager if need be.
- No smoking.
- Be current on all Archdiocesan requirements.
- Ensure that athletes, parents, relatives or friends conduct themselves in a Christian manner during all events.
- Ensure that coaches, athletes, parents, relatives or friends understand that if they cause an adverse effect on the school, the Athletic Manager has the authority to take immediate action.
- Ensure that coaches, athletes, parents, relatives or friends understand that absolutely no one is to approach the official scorekeepers table or officials at any time. It is the responsibility of the official to verify all concerns.
- Complete the coaching application.
- Understand that violating school expectations will result in action taken by the School Principal and the Athletic Manager.
- All coaches will provide parents and athletes with their philosophies and expectations during the first week of practice.

Santo Nino Regional Catholic School Athletic Program Coaching Application

Individuals applying for coaching positions are required to complete the following application. Additional information may be included which might be helpful in evaluating training, experience and qualifications for a coaching position. Please attach any additional information you may think helpful.

Name: _____ Date of Birth: ____/____/____
 Address: _____ Occupation: _____
 Phone: Home: _____ Work: _____ Cell: _____
 Name of Children/Grandchildren Attending Santo Nino: _____ Grade _____
 Parish You Are a Member of: _____ Length of Membership: _____

Preferred Coaching Assignment (check all that you are interested in):

Sport	Grade	Head Coach	Assistant
Girls Basketball	C – Team/ Grade 3-4	<input type="checkbox"/>	<input type="checkbox"/>
Girls Basketball	Junior Varsity/Grade 5	<input type="checkbox"/>	<input type="checkbox"/>
Girls Basketball	Varsity/Grade 6	<input type="checkbox"/>	<input type="checkbox"/>
Boys Basketball	Junior Varsity/ Grade 3-4	<input type="checkbox"/>	<input type="checkbox"/>
Boys Basketball	Varsity/Grade5-6	<input type="checkbox"/>	<input type="checkbox"/>
Swimming		<input type="checkbox"/>	<input type="checkbox"/>
Wrestling		<input type="checkbox"/>	<input type="checkbox"/>
Cheer/Drill		<input type="checkbox"/>	<input type="checkbox"/>

Does Santo Nino have proof of attendance of the Archdiocese of Santa Fe Sexual Misconduct Prevention Workshop for you? Yes No

Does Santo Nino have a current Criminal Background Report on file for you? Yes No

Does Santo Nino have a current Alcohol/Drug Screening Report on file for you? Yes No

Previous Coaching Experience:

Year	Sport	Association/Team/Club	Age Group	Position (Head/Assistant)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Previous Playing Experience:

Year	Sport	Association/Team/Club	Age Group	Position Played
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List, at least, two references who are knowledgeable of your coaching qualifications:

Name: _____
Address: _____
Phone: _____
 Home *Work* *Cell*

Name: _____
Address: _____
Phone: _____
 Home *Work* *Cell*

Briefly describe your coaching philosophy and why you are interested in coaching Santo Nino youth sports:

Briefly describe your season plan:

Please include your goals for the team, your thoughts on rules and discipline and overall player development philosophy as well as any other pertinent information. (use additional paper if needed)

Please read carefully and sign below.

I hereby certify that the information presented on this Application is true, accurate, and complete. I understand that any falsification on this Application will be sufficient cause for disqualification for further consideration for a coaching position. I further understand that all information provided by me in connection with this Application is subject to verification and I authorize such verification. I acknowledge that letters of reference and similar personal information submitted in association with this Application will be regarded as confidential and will not be revealed to me. I authorize Santo Nino to investigate my references, coaching experience, criminal background and any and all other matters related to my suitability for a coaching position and further, authorize my references to disclose to Santo Nino any and all letters, reports, and other information related to my coaching experience, without giving me prior notice of such disclosure. In addition, I hereby release Santo Nino, and all other persons, corporations, partnerships and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

Signature _____ Date _____

This section is for school use only.

- Archdiocese of Santa Fe Sexual Misconduct Prevention Workshop Criminal Background Report
- Drug and Alcohol Testing Report Acknowledgement of Coaches Handbook
- Coaches Clinic & In-Service with Administration

- Approved
- Denied

Sport: Girls Basketball Boys Basketball Swimming Wrestling Cheer/Drill
Level: C – Team Junior Varsity Varsity
Position: Head Coach Assistant

Principal's Signature: _____ Date: _____

Athletic Manager's Signature: _____ Date: _____